

Stz'uminus First Nation Community Distribution Policy

Application Deadline: Dec 2nd, 2016
Distribution issue date Dec. 16th, 2016

PLEASE NOTE: THERE WILL NOT BE A SECOND DISTRIBUTION DATE THIS YEAR. PLEASE ENSURE YOU HAVE YOUR APPLICATION IN BY THE DEADLINE.

ELIGIBILITY

- I. ALL individuals that are registered SFN members are eligible for the distribution.
- II. Parents must apply for each dependent child under the age of 18.
- III. Children must be SFN members by December 2, 2016.
- IV. Member must be alive on December 2, 2016. Members who have applied and are deceased before the distribution date will be forwarded to the deceased estate.
- V. Only the parent/guardian who has care and control of the child/children is eligible to receive distribution monies on the child's behalf.

APPLICATION

In order to qualify for distribution, a SFN member must correctly complete an application and have forms in **NO LATER THAN December 2nd, 2016 at 4:00 pm.**

GETTING YOUR APPLICATION:

1. You can print off an application on the Stz'uminus Facebook page
2. Call CSDC offices to have one mailed or faxed
3. Application pick-up locations
 - **Husky Store**
 - **CSDC office**
 - **the band office or**
 - **the community centre;**

SUBMITTING YOUR APPLICATION:

Please deliver application via ONE of the following ways:

- **Drop off** at Coast Salish Development Corporation office:
Located on the development site across highway from the Husky
- **Mail to:** 12610 Trans-Canada Highway, Ladysmith, BC, V9G 1M5
- **Fax to:** Coast Salish Development Corporation (250) 924-2445
- **Email to:** bookkeeper@coastsalishdevcorp.com

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RULES & REGULATIONS:

- I. Application for children in continuing foster care may be made by the guardian as long as they have legal documents to support guardianship and or the most recent Child Tax Statement.
- II. Confirmation of child custody/care will be made by Child Tax forms or other legal documentation. IT IS THE MEMBER'S RESPONSIBILITY TO PROVIDE THESE DOCUMENTS.
- III. Application for Elders in care can be made by an individual having Power of Attorney (they must provide proof).
- IV. An 18-year-old member is eligible to apply on their own behalf.
- V. A member under the age of 18 with child or children of their own is eligible to apply on their own behalf and that of their child or children.
- VI. If errors or omissions are found on your application, a representative will contact you to verify. Please ensure your contact information & phone number is accurate. If errors, duplicate applications, or other conflicts have been discovered and we cannot reach you, cheques may be held back.
- VII. Cheques will be issued to the head of family or designated payee and may include dependent spouse and children under the age of 18 as long as they are SFN member(s).
- VIII. Distribution dollars may be subject to Garnishee orders.
- IX. Any monies received in excess of what should have been will be deducted from the next distribution. Please note that duplicate applications, monies to non-members, or other conflicts from previous distributions have been documented and may be deducted from this year's distribution payment. Your honesty is expected when filling out applications.

GETTING YOUR CHEQUE

- I. Cheques will be ready for pick up on December 16th, 2016 at SFN Council Chambers from 10:00 am through to 4:00 pm.
- II. Cheques are to be picked up by the applicant or the listed representative – proof of identification and/or band membership will be required to release cheque.
- III. Cheques will be mailed to those that select this option on their application.
- IV. Funds not applied for by December 2nd, 2016 will be returned to the Kulleet Bay Resource Society.

HAVE QUESTIONS? WE'RE HERE TO HELP!

250-924-2444